

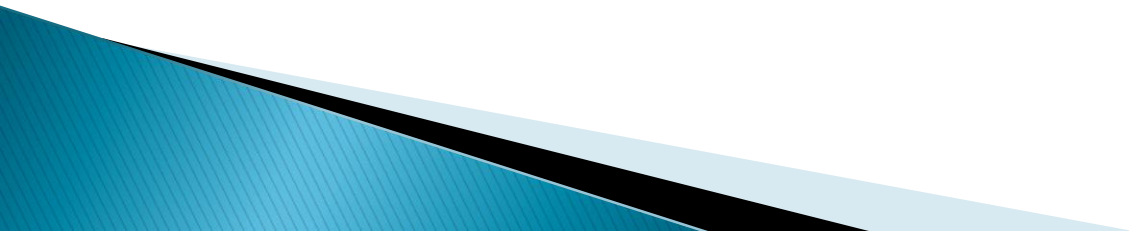
# Grammar and Punctuation



Woman: without her, man is nothing.

Woman, without her man, is nothing.

It's clear, from this example, that punctuation is very important indeed!





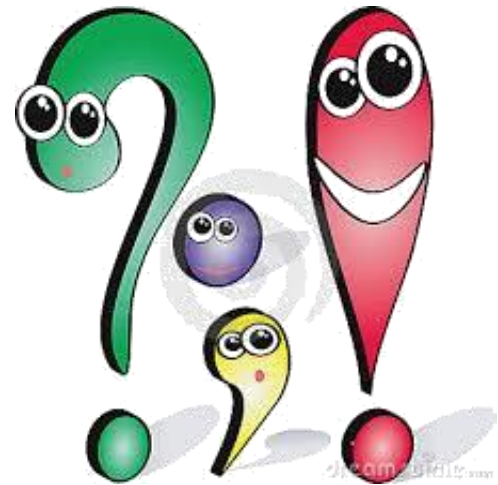
# Clause

**A group of words that contain a subject and a verb.**

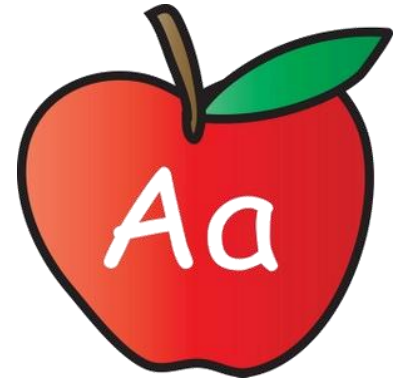
**The cat slept.**

# Punctuation

**The marks used in writing that help readers understand what they are reading.**



**Noun**- are used to name people, animals, places or things.



**Proper nouns**- start with a capital letter e.g. names of people, places, days of week.

**Adjective:** a describing word  
e.g. shiny, dangerous, new,  
noisy.



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**Verb:** a word that  
expresses an action or a  
state of being e.g. think,  
kick, go.

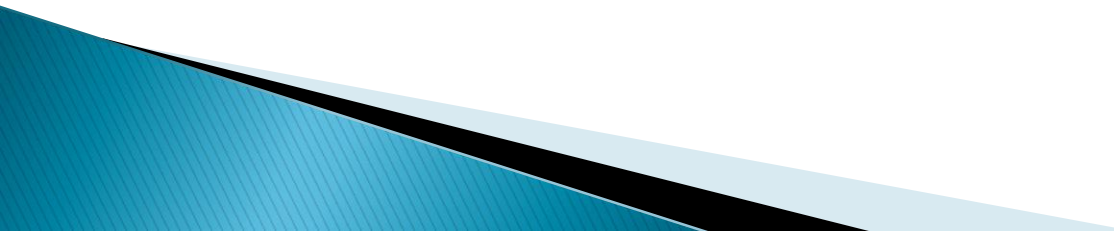
**Subordination** : used to connect words, phrases and clauses of unequal importance.

**This adds extra information to the sentence.**



**She cut both the hedge and the tree **because** they were too tall.**

**Co-ordination: a word that connects words, phrases and clauses of equal importance.**



**Apostrophes: show  
possession or omission**

**e.g. The boy's bike  
It's -it is  
you're- you are**





**Prefixes** : added to the  
start of a word

**anti, out, im, in**



**Suffixes:** added to the end  
of a word

**ing, ed, er, ness**

