



Dear Parents & Carers of Reception

Following discussion with school Governors, there will be a change to the payment for provision of milk in school.

For Autumn term, payment will be required for milk at the beginning of the week in which your child turns 5 years of age (Saturday to Friday). This change will commence from 4 October 2019.

We will send a notification home the week before advising of the cost until Christmas for those children turning 5 during this Autumn term. This payment request will only be sent if you have already returned the milk request letter. Payment should be sent into school in cash in an envelope, clearly marked with your child's name and class. Payment must be received by the Friday before your child is 5 to enable milk to be ordered and provided for the children.

After Christmas parents will be required to make payment direct to the milk provider. Information will be sent in due course.

R Thomas

Headteacher