



Dear Parents/Guardians –

We will be arranging Parents' Consultation sessions on **Wednesday 23 and Thursday 24 October 2019**. Please tick below to indicate your preferred first and second choice date and time slot. 10 minute appointments will be allocated on a first come first served basis so it may not be possible to give everybody their preferred time. We will do our best to coordinate appointment times with teachers of any siblings within the year groups.

Alternatively, we are able to offer a limited number of appointments or telephone consultations on different days, week beginning **21 October**. This will be a 10 minute appointment arranged at a mutually convenient time between 8 am - 4 pm. Staff will contact you to arrange this.

Please return the slip below as soon as possible to the class teacher (**no later than Thursday 10 October**). Please do not hand it to the staff at the door in the morning. If your child is returning the slip please remind them to **hand** it to the teacher as staff do not look in the book bags.

Please note unfortunately we are unable to accommodate any children of school age at these meetings. If you have an issue with childcare please contact the school office to reschedule.

Thank you
R Thomas
Headteacher

Child's name Class

Please tick to indicate your first (1) and second (2) choice date and time. Appointments will be allocated on a first come, first served basis.

Wednesday 23 October		Thursday 24 October	
3:30-4:10pm	<input type="checkbox"/>	8:00-8:40am	<input type="checkbox"/>
4:20-5:00pm	<input type="checkbox"/>	3:20-4:00pm	<input type="checkbox"/>
5:10-5:50pm	<input type="checkbox"/>	4:10-4:50pm	<input type="checkbox"/>
Anytime on this date	<input type="checkbox"/>	Anytime on this date	<input type="checkbox"/>

Alternative face to face consultation week beginning **21 October**

Telephone consultation week beginning **21 October**

I do not require an appointment